

NOTICE OF MEETING

STAFFING AND REMUNERATION COMMITTEE

Friday, 3rd February, 2023, 3.00 pm (or on the rising of the member interview panel, whichever is later) - George Meehan House, 294 High Road, Wood Green, London, N22 8JZ

Members: Councillors Reg Rice (Chair), Anne Stennett (Vice-Chair), Ibrahim Ali, Julie Davies, and Marsha Isilar-Gosling.

Quorum: 3

1. **FILMING AT MEETINGS**

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS (IF ANY)**

To receive any apologies for absence.

3. **URGENT BUSINESS**

The Chair will consider the admission of any late items of Urgent Business. (Late items of Urgent Business will be considered under the agenda item where they appear. New items of Urgent Business will be dealt with under agenda item below. New items of exempt Urgent Business will be dealt with at agenda item below).

4. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

5. APPOINTMENT TO THE POST OF ASSISTANT DIRECTOR OF DIGITAL AND CHANGE (PAGES 1 - 4)

In accordance with the Local Authorities (Standing Orders) (England) Regulations 2001 and Part 4 Section K of the Council's Constitution applicable at the time of advertisement, the Staffing and Remuneration Committee is required to discharge the Council's functions in respect of the appointment of a suitable candidate to the post of Assistant Director of Digital and Change.

6. EXCLUSION OF THE PRESS AND PUBLIC

Item 7 is likely to be subject to a motion to exclude the press and public from the meeting as it contains exempt information as defined in Section 100a of the Local Government Act 1972 (as amended by Section 12A of the Local Government Act 1985); para 1, information relating to an individual.

7. EXEMPT - APPOINTMENT TO THE POST OF ASSISTANT DIRECTOR OF DIGITAL AND CHANGE

To consider the exempt information in relation to agenda item 5.

Fiona Rae, Principal Committee Co-ordinator
Tel – 020 8489 3541
Email: fiona.rae@haringey.gov.uk

Fiona Alderman
Head of Legal & Governance (Monitoring Officer)
George Meehan House, 294 High Road, Wood Green, N22 8JZ

Thursday, 26 January 2023

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Report for: Staffing and Remuneration Committee – 3 February 2023

Title: Appointment to the Post of Assistant Director of Digital and Change

Report authorised by: Jess Crowe, Director of Culture, Strategy, and Engagement

Lead Officer: Sunny Rana, Recruitment Business Manager,
sunny.rana@haringey.gov.uk

Ward(s) affected: All

Report for: Non-Key Decision

1. Describe the issue under consideration

- 1.1. The recruitment and selection campaign for the Assistant Director of Digital and Change began in November 2022 with a closing date of 3 January 2023. 21 candidates applied for the role and a long list of seven candidates were considered. One candidate regrettably withdrew their candidacy for personal reasons; therefore, six candidates were put forward for member shortlisting. Following a review of the six candidates presented, three candidates were shortlisted by the members and selected to take part in the final assessment stage, which will include stakeholder interviews and informal conversations with Andy Donald (Chief Executive), the Leader of the Council, and Jess Crowe (Director of Culture, Strategy, and Engagement). The final assessment stages will take place on the 1 February 2023 and 3 February 2023.
- 1.2. In accordance with the Local Authorities (Standing Orders) (England) Regulations 2001 and Part 4 Section K of the Council's Constitution applicable at the time of advertisement, the Staffing and Remuneration Committee is required to discharge the Council's functions in respect of the appointment of a suitable candidate to the post of Assistant Director of Digital and Change.

2. Cabinet Member Introduction

- 2.1. Not applicable.

3. Recommendations

- 3.1. To consider the recommendations of the Member Panel and appoint a suitable candidate to the post of Assistant Director of Digital and Change, subject to the objections process of the Cabinet whereby the Staffing and Remuneration Committee may only make the offer of appointment of the Assistant Director of Digital and Change when:
 - (a) no objection has been made by any member of the Cabinet, or
 - (b) if any objection is made, the Staffing and Remuneration Committee has declared itself satisfied that the objection is not material or well-founded.

- 3.2. Subject to (3.1) above, to agree that the appointment of the candidate to the post of Assistant Director of Digital and Change to be on the salary that is proposed to the Staffing and Remuneration Committee by the Member Panel. This will be in the range of £105,761 - £122,711, as set out in the Council's Pay Policy Statement.
- 3.3. Subject to (3.1) above, any appointment made will take effect when the appointed candidate accepts in writing the contract of employment offered to them by the Council.
- 3.4. To agree that, if the successful candidate decides not to accept the role for any reason and there is an alternative appointable candidate recommended by the Member Panel, that this candidate is appointed to the role subject to (3.1), (3.2), and (3.3) above.

4. Reason for decision

- 4.1. To fill a senior post in the Council's organisation structure which is responsible for leading the delivery of services within the accountabilities of the role.

5. Alternative options considered

- 5.1. To fill this role on a temporary basis. However, this would not have been as cost effective nor offer the service the stability of a permanent appointment.

6. Background information

- 6.1. The recruitment and selection process for the Assistant Director of Digital and Change was as follows:
 - (a) In November 2022, the Council utilised an executive recruitment agency to undertake a campaign of advertising for the post of Assistant Director of Digital and Change. The advert had a closing date of 3 January 2023. 21 candidates applied for the role and a long-list of seven were considered. One candidate regrettably withdrew their candidacy for personal reasons and so that reduced the longlist to six.
 - (b) Following a review of the longlist, three candidates were selected to take part in the informal interview stage with all candidates taken through to final assessment process.
 - (c) The shortlisted candidates will take part in a final assessment process on 1 and 3 February 2023:
 - (i) Candidates will attend a stakeholder day on the 1 February 2023, where they will attend stakeholder panel (board/staff stakeholder panel).
 - (ii) The Leader, Cllr Peray Ahmet, informal 1:1s – 1 February 2023.
 - (iii) Jess Crowe, Director of Culture, Strategy, and Engagement, informal 1:1s – 1 February 2023.

- (iv) The final interviews will be with the Member Panel: Cllr Reg Rice, Cllr Sarah Williams, and Cllr Marsha Isilar-Gosling, and will take place on the 3 February 2023.
- (v) The post of Assistant Director of Digital and Change has a proposed salary which is within a pay range of £105,761 - £122,711 and is recognised as a HB1 role within the Council's Senior Leadership pay bands.
- (vi) In accordance with the Council's Pay Policy Statement, if the appointee salary will be in excess of £100,000 per annum, it has to be agreed by the Staffing and Remuneration Committee.

6.2. The recommendation that the appointment will take effect if and when the appointed candidate accepts in writing the contract of employment offered to them by the Council is intended to ensure that the appointed candidate signs up to the contract of employment which the Council offers them.

7. Contribution to strategic outcomes

7.1. The post of Assistant Director of Digital and Change is a key role and part of the strategic leadership of the Council, responsible for the delivery of Council priorities and the Borough Plan.

8. Statutory Officers' Comments

Finance (including Procurement)

8.1. The cost of the post of Assistant Director of Digital and Change within the range set out above, can be met from the approved budget for this post.

Legal

8.2. A local authority shall appoint such officers as it thinks necessary for the proper discharge by the authority of such of their functions (section 112 Local Government Act 1972).

8.3. In accordance with the Local Authorities (Standing Orders) (England) Regulations 2001 ("the 2001 Regulations") and Part 4 Section K of the Council's Constitution, any proposed appointment to the post referred to in this report will be required to be appointed by this Committee. In addition, the 2001 Regulations state that where a committee or a sub-committee of the council is discharging the function of appointment on behalf of the authority, at least one member of the cabinet must be a member of that committee or sub-committee.

8.4. The offer of appointment of the Assistant Director of Digital and Change shall only be made where:

- (i) no objection has been made by any member of the Cabinet, or
- (ii) if any objection is made, the Staffing and Remuneration Committee has declared itself satisfied that the objection is not material or well-founded.

8.5. In accordance with the Council's Pay Policy Statement and Part 3 Section B of the Constitution, where it is proposed to appoint an officer and the proposed

salary is £100,000 per annum or more, the Staffing and Remuneration Committee must consider and approve the proposed salary.

8.6. Under section 7 of the Local Government and Housing Act 1989, every appointment to a paid office or employment to a Council post must be made on merit.

9. Use of Appendices

9.1. Not applicable.

10. Local Government (Access to Information) Act 1985

10.1. Not applicable.